

**City of Tillamook – Planning Subcommittee Meeting
July 11, 2011**

Committee Members present:

Tamra Jacobs,
Nick Hahn,
Aaron Palter

Staff present:

David Mattison, City Planner

The meeting was called to order at approximately 7:01 P.M.

Discussion Item(s):

- 1. Nomination of Subcommittee Chairperson.** Tamra Jacobs was nominated as subcommittee chair unanimously.
- 2. Discussion on methods to facilitate community involvement and outreach in development of the Parks and Recreation Master Plan and amendment of the Town Center Plan.** David handed out the meeting outline of ‘Methods to facilitate community involvement and outreach in development of the Parks and Recreation Master Plan and amendment of the Town Center Plan’. There was discussion about developing a questionnaire to find out what important to the everyone about parks. There was discussion about sending out a PSA or Press Release to the radio , television, newspaper and internet as outreach to the community for park development. A Facebook link to the presentation and City Hall business should be put together. Aaron stated that he would look into getting a spot for the presentation of the parks plan development at the Futures Committee Booth at the Fair. He also thought that some sort of handout or board would be beneficial to have at the Farmer’s Market. The idea of a full booth was dismissed. The idea of mailing to the public for input was discouraged. There should be at least two (2) PC workshops. And meetings with the school(s) and the YMCA. The importance of approval and inclusion in the plan by these organizations was emphasized. With these changes, the outline was consensually recommended as a plan to facilitate community involvement and outreach.
- 3. Other Business.** A question was raised about what the next meeting before PC would include. David stated that the revised plan to facilitate community involvement and outreach would be presented to PC with a draft questionnaire, and the amended bylaws would also be included in the agenda. Tamra requested that she be included in developing the questionnaire. Aaron asked if the bylaws met any new (after 2005) statutory requirements. David mentioned that he would look into that.
- 4. Adjournment.** The meeting was adjourned at 7:55 P.M.

Prepared by David Mattison, City Planner